

USER GUIDE

RECEPTION AND HANDLING PLAN OF WASTE FROM SHIPS

1. Location plan of port waste reception facilities

Port Ginesta provides users with different waste deposit points distributed all over the port area so that waste can be correctly segregated and subsequently managed.



●	Selective Collection: Docks and pontoons
▲	Selective Collection: Commercial and Industrial
■	Non-hazardous bulky waste Center.
●	Punt Net boatyard
●	Punt Net Industrial area
●	Absorption station (waste water and hydrocarbon water)

SCHEDULES	
Seaman on guard	24 H - CHANNEL 9 VHF
Harbour master's office	HIGH SEASON (15/04 TO 15/09): Monday to Saturday 9 to 14 h / 15:30 to 18 h Sundays and holidays 9 to 14 h LOW SEASON (16/09 TO 14/04): Monday to Saturday 9 to 14 h / 15:30 to 18 h Saturdays, Sundays, and holidays 9 to 14 h
Boatyard	LOW SEASON (November to February): Monday to Friday 9 to 14 h / 15:00 to 17 h Saturday 9 to 14 h MID SEASON (August to October.): Monday to Friday 9 to 14 h / 15:00 to 18 h Saturday 9 to 14 h HIGH SEASON (March to July): Monday to Friday 9 to 14 / 15 to 19 h Saturday de 9 a 14 h

2. Waste managed by the Port

MUNICIPALLY MANAGED WASTE

Selective waste:

- General waste
- Glass
- Packaging and plastics
- Paper and cardboard
- Organic waste

WASTE MANAGEMENT WITH AUTHORISED TRANSPORTERS AND MANAGERS

Bulky waste:

- Packaging and plastics
- Paper and cardboard
- Pruning
- Wood

RESIDUOS DE GESTIÓN CON TRANSPORTISTAS Y GESTORES AUTORIZADOS

Special waste:

- Hydrocarbon waters
- Motor oils
- Contaminated metal containers
- Contaminated plastic packaging
- Scrap metal
- Electronic scrap
- Oil and diesel filters
- Contaminated absorbents
- Fluorescent bulbs
- Zinc anodes
- Effluent Sludge
- Aerosols
- Batteries
- Toners
- Bilge water
- Waste water
- Combustible mixtures
- Liquid wastes containing dangerous substances

3. Point of contact with the managers of the waste reception facility

Users must deposit their waste in the corresponding container.

In the case of special waste, it must be deposited in the Punt Net at the boatyard, telephone number 609 661 537, varadero@portginesta.com.

The deposit of bulky waste and bilge and sewage absorption services will have to be requested in advance for the authorisation of the deposit and opening of the enclosure in the case of bulky waste and to coordinate the service with the harbour sailor in the case of the absorption station services.

In case of doubt, consult the sailor (VHF channel 9) or contact the Harbour Master's offices, 936643661, info@portginesta.com.

4. Procedure for the delivery of ship's waste .

Type of waste	Location	Action
Selective waste	Docks and pontoons Eastern industrial band Western industrial band	Users must deposit the waste, once separated, in the corresponding containers.
Bulky waste	Non-hazardous waste bulky waste Center.	Request authorisation from: <ul style="list-style-type: none"> the sailor the Harbour Master's office
Special waste	Punt Net Boatyard Punt Net Industrials	<ul style="list-style-type: none"> Request deposit from the boatyard staff. Place in the appropriate container.
Special waste: <ul style="list-style-type: none"> Hydrocarbon waters Bilge waters 	Absorption station	Request the service from: <ul style="list-style-type: none"> The sailor the Harbour Master's office
In case of doubt, consult the sailor or the Harbour Master's offices.		

The procedure and regulations concerning waste management at the port are defined in general terms in the Port's Operating, Management and Police Regulations, which are applicable to all users, and specifically in the P-OPE-01 Procedure for environmental operational control, as well as in the Port Ginesta Good Practices Manual.

5. Cost recovery systems

In accordance with the provisions of the specific legislation, the calculation of user charges considers the costs derived from the establishment of mechanisms, maintenance of installations and systems for the reception and correct management of waste from ships.

Costs	Income
Segregated collection and deposit of waste	Environmental tax
Documentation, transport, and waste management	
Cleaning (containers and deposit areas)	
Posters, identification labelling and information material	
Waste bags, containers, and bins	
Management and maintenance of the Integrated Management System (Environment, risks, and Quality)	
Certification audits of the integrated management system (ISO 14001, EMAS, ISO 45001 and EMAS)	